

Student Chromebook Technology Usage Agreement 2018-19

This document provides information about Chromebooks, procedures relative to loss, damage to the Chromebook and other expectations. Use of a Chromebook, like any other use of CAM Technology, is governed by Christian Academy of Madison Use of Technology Policy (*see the CAM Family Handbook) which students and their parents/guardians are responsible for reviewing and understanding. All students are required to participate in the Chromebook program as part of their educational process at Christian Academy of Madison.

Christian Academy of Madison students and their parent/guardians must sign the Chromebook Agreement and return the completed form in order to receive a Chromebook device, Chromebook case and power cord. These items will not be issued without a student and parent/guardian signature. Inappropriate use of CAM technology may result in limited or banned computer use and or disciplinary action, as outlined in the CAM Family Handbook.

The Chromebook learning device is the property of Christian Academy of Madison. CAM has the right to collect, inspect and/or after the device at any time. Students may not use a personal computing device in lieu of CAM's provided Chromebook. Users of CAM technology have no rights, ownership, or expectations of privacy to any data that is, or was, stored on a Chromebook, school network, or any school issued applications. There are no guarantees that said data will be retained, and it may be destroyed. Student data is hosted in the Google cloud. CAM is not responsible for data loss.

Chromebook Care and Responsibilities

It is the student's responsibility to make sure he/she has a fully operational Chromebook while at school. The technology department has a limited supply of loaner Chromebooks to use. Learning device policies remain in effect for loaner Chromebooks.

Students must:

- Comply, at all times, with the Use of Technology Policy as described in the CAM Family Handbook when using their Chromebook.
- Bring their Chromebook fully charged to school every day. Failure to do so will result in same disciplinary action as if student did not bring his/her book to class.
- Keep their device clean, treat their device with care, and never leave it in an unsecured location.
- Not deface Chromebook device in anyway, including drawing on, placing stickers on, or changing the original appearance of the device in anyway.
- Keep the device in the provided protective case when not in use
- Assume sole responsibility for any apps or extensions on their Chromebook that are not installed by a member of the CAM technology staff.

- Not attempt to install any operating system on the Chromebook
- Not remove or deface the Chromebook's serial number and other identification tags

Chromebook Repairs and Replacement Policies

Accidental Damage Repair/Deductible Charges

- 1st Occurrence - cost of actual repair
- 2nd Occurrence - cost of actual repair
- 3rd Occurrence - \$250.00 or cost of repair whichever is less.

If a student's Chromebook is lost or stolen the replacement costs are as follows:

- Charger - \$50
- Cracked or damaged screen - cost of repair up to \$300
- Total device loss/unrepairable - \$300

By signing below the student and his/her parent/guardian agree that they have read and understood the CAM Acceptable Use Policy and CAM Family Handbook that they agree to follow and be bound by the guidelines above as well as all other applicable CAM policies and procedures. The student and his/her parent/guardian agree that CAM owns the Chromebook, management software and peripherals and that if the student ceases to be enrolled in CAM for any reason, the Chromebook and issued peripherals must be returned to CAM in good working order or full replacement cost will be charged to the student and his/her parent guardian.

Student Name: _____ *(please print)*

Student Signature: _____ DATE: _____

Parent/Guardian Name _____ *(please print)*

Parent/Guardian Signature _____ DATE: _____